



North Carolina Association of County Commissioners
Risk Management Pools

Group Benefits
Liability and Property
Workers' Compensation

Appeals Form

The NCACC Risk Management Pools allow its Members to file an Appeal with regard to disputes concerning the administration of the Pools.

The Appeals Form must be completed to initiate the Appeal. You are also encouraged to provide supporting documentation in support of the Appeal.

The Pools have Appeals Policies and Procedures that outline the review of Appeals. The Appeals Policies and Procedures provide for a three (3) step process for the review of Appeals. We will advise you of our decision in writing and reference the basis of our decision to grant or deny the Appeal.

The form and supporting documents should be returned to:

Russell Corbally
Program Administrator
North Carolina Association of County Commissioners
P. O. Box 2567
Raleigh, NC 27602-2567

If you have any questions, please do not hesitate to contact the NCACC Risk Management Pools at (919) 719-1100.

Date: _____
Your Name: _____
Title/Position: _____
Name of Member Group: _____
Address: _____ _____
Telephone Number: _____
County Manager or Executive Director of the Member: _____
This is an Appeal for the Group Benefits, Liability and Property or Workers Compensation Pool? (Please Circle One)
Date advised by the NCACC Risk Management Pools of the action/decision that is the subject of this dispute: _____

What is the basis of the Appeal (explain)?: _____

What is the remedy being requested?: _____

Please list the documentation being provided in support of your Appeal .

Please complete the following for Group Benefits Pools Appeals (only):

What is the name of the employee/subscriber?: _____

What is the Social Security Number of the employee/subscriber?: _____

What is the relationship of the employee/subscriber to the individual that this Appeal relates to (self, spouse, child)?: _____

Was a Grievance filed with CIGNA?: _____

When was the Grievance filed with CIGNA?: _____

When was the Grievance denied by CIGNA?: _____

What was the reason(s) provided by CIGNA for the denial of the Grievance?: _____
